

Dear Applicant,  
Thank you for your interest in **Dickinson Fall Fest!**

We're excited for your interest in being a part of this awesome event! This application includes all the key details you'll need, so please read everything carefully and make sure you choose the responses that best suit your business, goods, and services! If anything is unclear or you have questions along the way, don't hesitate to reach out. We're happy to help!

**Event Details:**

Address:  
The John Dickinson School  
1801 Milltown Road  
Wilmington, DE 19808

Hours of Event:  
10am to 3pm  
on  
Saturday November 7, 2026



**This event is being run/coordinated by  
Miranda Myers with Little Corner Events**

Miranda Myers (Little Corner Events) is the head coordinator for this event, and is the only contact for applications and payment information.

**Coordinator Note:**

This event is being organized by Little Corner Events as an independent event coordinator, contracted on behalf of a school program. I will be your primary point of contact for all vendor-related communication, applications, and logistics. HOWEVER

Payments will be handled via the Business and Entrepreneurship Program at The John Dickinson School's teacher Nancy O'Donnell Marvel, with payment information provided by Miranda Myers only!

**Coordinator Contact Details:**

Email : [littlecornerevents@yahoo.com](mailto:littlecornerevents@yahoo.com)

Phone : (302) 746-2551 (Phone contact is considered emergency only. If this method of contact is ever used, please specify name and business)

Website: [littlecornerevents.com](http://littlecornerevents.com)

**Business and Entrepreneurship Program Contact Details:**

Email : [Nancy.ODonnell-Marvel@redclay.k12.de.us](mailto:Nancy.ODonnell-Marvel@redclay.k12.de.us)

Phone : 302-992-5500

Both Miranda Myers and Nancy O'Donnell Marvel work at the school, and will likely be unavailable during school hours to prioritize student instruction. Any questions can be directed to the respected emails provided to avoid classroom disruption!

**Load in:**

Load in will run on

Saturday, November 7, from 7:30am to 9:45am

All vendors must move their vehicles to the school's side lot prior to show start

**Load Out:**

Load out is on Saturday, November 7, from event end at 3pm until 5pm.

Details will be sent via email after you have been approved as a vendor. We will also be sending a reminder email a week or two before the event that will provide more details, mapping, etc., regarding load in and load out for this event as well as any changes or announcements regarding this event.

## Vendor Spaces and Fees

Read the details for each available space and choose which one(s) you feel will best benefit your goods and services. Similar vendor styles are limited to make the event fair for all vendors!

An application alone does not automatically accept the vendor to participate in this event. Confirmations are only sent after the space payment process has been completed.

Vendor spaces will NOT be officially confirmed until payment has been received.

Failure to pay for your space in the given time frame from application approval may result in us offering the space to another vendor.

### **Small 8 Foot Table Space**

Details:

This vendor booth will be an 8' table vendor space - great for vendors with smaller setups! This space serves a single 6-8 foot table and vendor seating behind. This is not a space for multiple tables or L shaped setups. Remember, vendors will be side by side, so there will not be side-booth access for patrons.

Space Size: Approx 8ft by 6ft

### **Large 10x8 Booth**

Details:

This vendor booth is 10x8 - great for our vendors that need that extra wiggle room! Remember, vendors will be side by side, so there will not be side-booth access for patrons

Space Size: 10ft by 8ft

### **Hallway Table Space**

Details:

This vendor booth is almost identical to the 8' Table Space with one slight variation. This space serves a single 6-8 foot table and vendor seating NEXT to their table as opposed to sitting behind. The official dimensions are approximately 10x3, with the space being deep enough for the table, and a decent space for the vendor to sit beside it. This is not a space for multiple tables or L shaped setups. Remember, vendors will be side by side, so there will not be side-booth access for patrons. This space style will serve as a draw for attendees as they explore the venue, and to accommodate for the funky space dimensions, it has a slightly discounted price.

Space Size: Approx 10ft by 3ft

### **Food Truck**

Details:

This space is specifically an outdoor space at the front of our venue for food trucks and food truck style vendor tents. These spaces are more flexible in their dimensions as every food truck setup is different, but it will be on black top and any tents would require proper weights.

### **Raffle Donation:**

Any booth willing to donate a ware or item/ware/service from their booth for our business program's fundraiser raffle will receive a \$5 discount on their vendor fee as a preemptive thank you!

All raffle donations will be collected upon vendor sign in, so make sure you have your item(s) readily accessible when you arrive.

## Important Information

- ❖ Exhibitors must be physically able to transfer their own belongings to their assigned space and be able to maneuver from the parking lot to their designated space after parking. Vendors will be parking in the side lot of the school just beyond our load-in point.
- ❖ Electricity is not provided. Please plan accordingly.
- ❖ There is no smoking on the premises as this event is being held at a school.
- ❖ Pop up tents will not be permitted at this venue
- ❖ Each exhibitor will be responsible for their own merchandise/belongings/display, including adhering to their assigned space dimensions.
- ❖ Setups are not provided at this venue, so be prepared to bring any tables, chairs, and other equipment you may need to set up your space.
- ❖ Each exhibitor will adhere to the designated setup and breakdown times detailed in their confirmation email, understands late arrivals may not be accepted, and their vendor space will be forfeited without refund.
- ❖ Each exhibitor agrees to clean their space properly and not leave behind trash.
- ❖ Each exhibitor agrees to allow Little Corner Events and The John Dickinson School free use of any and all images taken at the event of the vendor, merchandise, etc.
- ❖ We understand mistakes happen, and double booking can occur! Table space fees are refundable for up to 72 hours after being received and confirmed. Understand that after the 72 hour window, fees will be considered non-refundable, and withdrawing from the event forfeits your table space to another potential vendor.
- ❖ Vendors may not resell, exchange, or transfer their space to another exhibitor without explicit permission from Miranda Myers

## Vendor Form

Please indicate the space and quantity you are applying for below - prices are listed.

Qty

- \_\_\_\_\_ 10x8 Crafter Booth \$40
- \_\_\_\_\_ 8' Crafter Table \$25
- \_\_\_\_\_ Hallway Crafter Table \$15
- \_\_\_\_\_ 10x8 Commercial Space \$60
- \_\_\_\_\_ 8' Commercial Space Table \$45
- \_\_\_\_\_ Hallway Commercial Table \$35
- \_\_\_\_\_ Food Truck (outdoor space) \$60

\*commercial vendor space includes retailers, resellers, distributors, service providers, MLM's (I.e. Scentsy, Tupperware, Mary Kay, etc) as well as big-brand information booths (I.e. Rainbow, Renewal by Anderson, etc). Basically, if your stock is bought and not handmade, it's commercial.

\_\_\_\_\_ Corner Space Request - \$10 additional fee

Corner space requests apply only to 10x8 spaces. Corner spaces are not guaranteed upon request. If corner spaces are unavailable, your application will be processed with a standard 10x8 space and you will NOT be charged the additional fee.

Raffle Donation

\_\_\_\_\_ Yes, I would love to donate a ware/service/item to help support the business program!

\_\_\_\_\_ No, I would not like to donate to the business program's raffle this year.

Payment

\_\_\_\_\_ Cash App

\_\_\_\_\_ Square Invoice Request (\$3 service charge will apply)

**Please print all information below:**

Exhibitor Business Name:

\_\_\_\_\_

Contact Person:

\_\_\_\_\_

Address:

\_\_\_\_\_

\_\_\_\_\_

Email:

\_\_\_\_\_

Please summarize your work/merchandise:

\_\_\_\_\_

\_\_\_\_\_

**Hold Harmless Agreement  
Dickinson Fall Fest**

I represent that I am physically able to participate in this event. I fully understand and agree that my participation in this event may entail a risk of physical injury. I agree to assume such risk and to waive any claim of any kind whatsoever, whether resulting from an injury or otherwise resulting from my participation in the event. I further agree to release, indemnify and hold harmless Little Corner Events (aka Miranda Myers), The John Dickinson School, and all respective directors, officers, employees, volunteers, agents and/or representatives involved in the running of this event from any and all liability occurring as a result of my participation in the event. I will be personally responsible for any financial cost incurred as a result of my participation in the event including, without limitation, transportation and/or medical expenses incurred as a result of any injury.

Furthermore, I understand that Little Corner Events (aka Miranda Myers), The John Dickinson School, and all affiliated members involved in the running of this event assumes no liability for lost, misplaced, stolen and/or damaged personal property and I hereby agree to release Little Corner Events and it's affiliates from any such liability.

All associates and participating people or peoples, including any assistants, guests, and associates affiliated with each individual vendor have agreed to the same standards and regulations listed above by attending this event under the named vendor's Hold Harmless Agreement.

I also understand that breaking of event rules, inappropriate conduct, or causing a disturbance during this event may result in removal without refund to my vending fees. Any such occurrences may also affect the approval of applications for events in the future.

I understand that I will be held personally liable for any damages, losses, or costs incurred by Little Corner Events or the hosting venue as a result of negligence, willful misconduct, or disturbances and failure to comply. Such costs will be billed directly, and may also result in legal action or criminal charges where applicable.

In the event of any breach of this agreement resulting in legal action, the undersigned shall be responsible for all associated court costs, legal fees, and expenses incurred by Little Corner Events or The John Dickinson School in enforcing the terms of this contract.

All vendors that may require a permit to sell or perform, including but not limited to food related vendors, entertainers, etc. upon arrival, have agreed that they have the correct permits and registrations to comply with the state and town laws wherein this event is taking place to sell their products and/or perform their services. Little Corner Events (aka Miranda Myers) and The John Dickinson School assumes no liabilities in relation to these vendors. Individual vendors hold full responsibilities for their own qualifications, clearances, merchandise, product, insurances, etc.

By signing this document, you and your affiliated persons, associates, assistants, and employees agree to all of the above including agreeing to comply to the rules and requirements established for the event detailed in the remainder of this contract, as well as respecting any rules set forth by the venue.

**Signature:**

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**Date:**

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Please send the Vendor Form page and Hold Harmless Agreement to Miranda Myers  
at [littlecornerevents@yahoo.com](mailto:littlecornerevents@yahoo.com)